

# Baggage & Personal Effects Claim Form & Claimant's Statement



## PRIMARY PLAN PARTICIPANT'S INFORMATION:

ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name: \_\_\_\_\_ Home Phone #: (\_\_\_\_) \_\_\_\_\_  
Work Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_  
Email Address: \_\_\_\_\_ Social Security Number: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

## TRAVEL SUPPLIER / PROVIDER INFORMATION:

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
Date Travel Arrangements were made: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of initial payment deposit: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Scheduled Date of Departure: \_\_\_\_/\_\_\_\_/\_\_\_\_ Scheduled Date of Return: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Origination: \_\_\_\_\_ Destination: \_\_\_\_\_  
Flight Number: \_\_\_\_\_ Flight Number: \_\_\_\_\_  
Air Carrier: \_\_\_\_\_ Air Carrier: \_\_\_\_\_

## LOSS INFORMATION:

Date of Loss: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Please describe what occurred: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place of Loss: (airport, hotel, rental agency, etc.) \_\_\_\_\_  
Name and Address: \_\_\_\_\_  
Phone #: (\_\_\_\_) \_\_\_\_\_ Contact: \_\_\_\_\_

## DOCUMENTATION REQUIREMENTS:

Depending upon the circumstance involved in the loss, one or more of the following items may be required to complete the processing of your claim. Please place a check by those items you have attached. We recommend you keep copies of any items submitted with this claim.

- \_\_\_ Airline Ticket Stub/Receipt
- \_\_\_ Baggage Claim Stub/Receipt
- \_\_\_ Police Report
- \_\_\_ Statement from Hotel/Motel, Airline Carrier or Airport Facility that concerns your lost property.  
**Note:** You must file a report with the appropriate authorities for damaged, lost or stolen property.
- \_\_\_ Car Rental Agreement

\_\_\_\_ Copies of reimbursement statements issued by an airline carrier, airport facility, car rental agency, hotel/motel or other similar establishment or any other insurance company providing reimbursement to you for the loss.

\_\_\_\_ Proof of ownership of the items lost or stolen

**Note:** Acceptable forms of proof of purchase include credit card statements, sales receipts or cancelled checks.

\_\_\_\_ Other (please describe): \_\_\_\_\_

**DESCRIPTION OF LOST / STOLEN / DAMAGED ITEMS:**

Item(s):	Estimated Value:	Have you received reimbursement?	If so, from whom?	How much?
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
	\$	Yes No		\$
Total	\$			\$

**OTHER INSURANCE / AUTHORIZATION:**

Company Name and Address: \_\_\_\_\_

Type of Policy: \_\_\_\_\_

Policy #: \_\_\_\_\_

Contact: _____
Phone # (_____) _____ - _____

I AUTHORIZE any insurance company, any travel organization or agency, airline carrier, rental agency, hotel, motel, or similar entity providing lodging on a rental/lease basis or any other person who may have knowledge regarding this claim, to release any information requested regarding this claim and the loss reported.

I UNDERSTAND the information obtained by use of the authorization, will be used by Seven Corners to determine eligibility for benefits under this plan. Any information obtained will not be released by Seven Corners to any person or organization EXCEPT to reinsuring companies, or other persons or organizations performing business or legal services in connection with my claim, or as may be otherwise lawfully required or as I further authorize.

I KNOW that I may request to receive a copy of the Authorization. I AGREE that a photographic copy of this authorization is as valid as the original. I AGREE that this Authorization shall be valid for two and one half years from the date shown below. I UNDERSTAND that it is illegal to knowingly file a false or fraudulent claim or to knowingly help someone else file one. I have read and understand the Fraud Notices on page 3 of this document.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

Mailing Instructions:  
Send this form and any accompanying documentation to:

Seven Corners, Inc.  
**Attn: Roundtrip Claims**  
303 Congressional Boulevard  
Carmel, IN 46032

## **State Fraud Notices—** **For Use On Applications and Claims Forms**

**(New York)** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**(California)** For your protection California law requires the following to appear on this form. Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

**(Missouri)** An insurance company or its agent or representative may not ask an applicant or policyholder to divulge in a written application or otherwise whether an insurer has canceled or refused to renew or issue to the applicant or policyholder a policy of insurance. If a question(s) appears in this application, you should not renew it.

**(Pennsylvania)** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**(Puerto Rico)** Any person who, knowingly and with the intent to defraud, presents false information in an insurance request form, or who presents, helps or has presented a fraudulent claim for the payment of a loss or other benefit, or presents more than one claim for the same damage or loss, will incur a felony, and upon conviction will be penalized for each violation with a fine of no less than five thousand (5,000) dollars nor more than ten thousand (10,000) dollars, or imprisonment for a fixed term of three (3) years, or both penalties. If aggregated circumstances prevail, the fixed established imprisonment may be increased to a maximum of five (5) years; if attenuating circumstances prevail, it may be reduced to a maximum of two (2) years.

**(Washington)** Any person who knowingly presents a false or fraudulent claim for payment of a loss or knowingly makes a false statement in an application for insurance may be guilty of a criminal offense under state law.”

**(All Other States)** Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and/or civil penalties.